



## 研究生課程－推薦信 Postgraduate Programme - Recommendation Letter

所推薦之報考人姓名	(中文)	
Name of recommended applicant	(in Chinese)	_____
	(外文)	_____
	(in English)	_____
其報考之課程		_____
Programme applied		_____

1. 閣下與報考人認識多久及如何認識？

For how long and in what capacity have you known the applicant?

2. 請就下表所列項目將報考人與閣下曾教導之學生或共事僱員作比較。

How would you rank the applicant in the following characteristics in comparison with other students you have taught or other employees you have worked with or supervised?

特 質 Characteristics	優異 Excellent (Upper 5%)	良好 Good (6-20%)	滿意 Satisfactory (21-50%)	普通或以下 Average or below (lower 50%)	無從判斷 No basis for judgement
智 能 Intellectual ability					
對擬修讀課程之知識程度 Knowledge in area of proposed study					
主 動 性 Initiative					
毅 力 Perseverance					
判 斷 力 Judgement					
獨立工作能力 Ability to work independently					
研習之總體潛能 Overall potential for postgraduate studies					



3. 請為報考人的綜合表現作評語，並就其是否具備修讀研究生課程的才華、技能或經驗作描述。如有需要，可另附紙張書寫。

Please give an overall evaluation of the applicant, and describe any talents, skill or experience that you find important to prove his/her capacity to pursue postgraduate study. A separate sheet may be appended if needed.

4. 閣下會否推薦報考人攻讀擬報考之研究生課程？

Will you recommend the applicant to pursue the postgraduate programme applied?

- 極力推薦                       推薦                       不推薦  
Highly recommend                      Recommend                      Not recommend

推薦人簽名	日期
Referee's Signature _____	Date _____
姓名（請用正楷）	職位
Name (in block letters) _____	Position _____
工作機構	電郵
Organization/Institution _____	Email address _____
地址	
Address _____	
	電話
	Phone _____

注意事項

- 閣下坦誠的評價對報考人十分重要，請閣下盡早填妥及簽署本推薦信，以備上載。
- 本校系統將按報考人所報讀之推薦人電郵發出電郵邀請，請推薦人於報名期內透過該電郵所載連結上載已填妥及簽署之推薦信。未能按時交回推薦信將影響報考人的入學申請。

Important notes

- Your frank assessment of the applicant is significant to his/her application and will be highly appreciated. Please complete and sign this recommendation at your earliest convenience for further upload.
- An email invitation will be sent to the referee's email address as listed by the applicant automatically. Please upload the signed recommendation letter via the hyperlink provided in the email within the application period. Failure to upload this recommendation may affect his/her admission.